

Income Tax Programme Level 1 – Intake 1/2024

Programme Objective:

- Provides basic knowledge in income tax principles and practice
- Reinforcement of basic income tax principles and concepts through e-learning, classroom discussions and practical cases

Admission Requirement:

- Programme is recommended for participants with little or no knowledge in income tax

Dates

Topic	Trainer	Dates
<ul style="list-style-type: none"> • Overview of Singapore Tax Regime 	Ms Esther Lau Deputy Director IRAS	Asynchronous Session <i>Participants will be given access to view recorded session in Canvas.</i> (non-examinable)
<ul style="list-style-type: none"> • Singapore Income Tax Regime • Taxation and Deduction Principles and Concepts 	Ms Low Suat Hoon Assistant Director IRAS	30 April 2024 9.00 a.m. to 5.00 p.m.
<ul style="list-style-type: none"> • Taxation of Individuals – Trade, Business and Profession 	Mr Loon Ming Hong Tax Specialist IRAS	3 May 2024 9.00 a.m. to 5.00 p.m.
<ul style="list-style-type: none"> • Taxation of Individuals covering Employment Income and Passive Income 	Ms Chia Sook Kuen Deputy Director IRAS	6 May 2024 9.00 a.m. to 5.00 p.m.

Note:

- This is a blended learning course. Participants are required to complete the requisite online topics and quizzes prior to the online sessions with trainers. Attendance is compulsory.
- Participants are given access to the e-Learning materials on the Learning Management System, Canvas from 16 April 2024 to 6 June 2024.
- All classes will be conducted online via Zoom.
- Programme qualifies for a total of 33 CPE hours including the e-Learning component.

Course Fees

\$839.30 (including GST)

- Fees include course materials and written examination fee for first sitting.
- The same course fee applies for participants who opt out of the examination.
- Overseas participants who in their business capacity belong overseas and are sponsored by overseas employers, will pay SGD770, excluding GST.
- Self-funded individuals may apply for Union Training Assistance Programme (UTAP) funding, subject to the respective conditions.

NOTE: Please ensure that you have read and understood the [Terms and Conditions](#) for courses before you register.

Written Examination

- Participants must achieve at least 60% attendance to take the written examination. Participants will be awarded a certificate of achievement with a grading.
- There will be a 10% grading for class participation. Marks will be awarded based on the following criteria:

Description	Marks
Attended most of the sessions	2
Switched on video for most of the sessions	2
Participated actively in class at appropriate times	3
Led group discussions and contributed ideas during group/class discussions	3

- The Income Tax Act will be allowed into the examination hall as reference. Copies of the Act can be downloaded from the AGC Singapore website: <http://sso.agc.gov.sg>. You may also purchase the Act from Toppan Leefung Pte. Ltd. The Income Tax Act from other publications will not be allowed into the examination hall.
- Please refer to the exam format and marks allocation for each question below:

S/N	Topic	Weightage
1.	Taxation and Deduction Principles and Concepts	35 marks
2.	Taxation of Individuals covering Employment Income and Passive Income	35 marks
3.	Taxation of Individuals – Trade, Business and Profession	30 marks
	Total weightage	100 marks

Date: 5 Jun 2024, Wednesday

Time: 10.00 a.m. to 12.00 p.m.

Venue: Revenue House, Multi Purpose Hall, Level 5 (Inside the Clubhouse), 55 Newton Road, Singapore 307987